

Monday, December 17, 2018

**1. CALL TO ORDER** – Time \_\_\_\_\_

- a) Short Prayer
- b) Salute to the Flag

**2. STATEMENT OF PUBLICATION****3. ROLL CALL****4. OLD BUSINESS:** (None)

- a) If the following Ordinance(s) were introduced by the Council on Nov. 26<sup>th</sup> and is scheduled for Public Hearing and Adoption on \_\_\_\_\_.

**5. NEW BUSINESS:****6. COMMUNICATIONS & COMMITTEE REPORTS****DISPOSITION**➤ **ADMINISTRATIVE & FINANCE – Councilwoman Novak****A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be received and filed:

- 1) Municipal Clerk's monthly report for the month of November, 2018.
- 2) Office on Aging Supervisor's report for the month of November, 2018.
- 3) CFO's Investment Activity report for the month of October, 2018.

- Receive & File**B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:**

- 1) **Sayreville Middle School PTO** to conduct an on Premise Raffle, an On Premise Draw/Tricky Tray and Bingo Games on January 25, 2019 at 800 Washington Rd., Parlin. (snow date 2/1/19) (RA:2242, 2243 & BA:530).
- 2) **Our Lady of Victories H.S.A.** to conduct Bingo Games Feb. 22, 2019 (snow date 2/23/19) and an On Premise Draw/Tricky Tray on March 30, 2019 (RA:2244 & BA:531).

1-2 Approve/Deny**C) **Tax appeal** received from the following:**

- Matevsz Kapinos, 211 Main Street, Block 168.01 lot 106.

- Refer to Tax Counsel**D) Notice of possible **Tort Claim** that may be presented was received by the Estate of Shannon Whooley.**- Filed with JIF**E) Committee Reports: 1) \_\_\_\_\_**➤ **PLANNING & ZONING – Councilman Lembo****A) Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received &amp; Filed:

- 1) Construction Official's report, for the month of November, 2018.
- 2) Fire Prevention report for the month of November, 2018
- 3) Zoning & Code Enforcement report for the month of November, 2018.
- 4) Planning Board minutes of October 3, 2018.

- Receive & File**B) Request received from Burlew Mechanical Plumbing Heating & Cooling for the **release of an Engineering Bond** posted for site improvements covering 2069 Hwy. 35.**- Refer to Borough Engineer**C) Committee Reports: 1) \_\_\_\_\_**

➤ **PUBLIC SAFETY – Councilman Buchanan**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Court Administrator’s report for the month of November, 2018.
- 2) Board of Health and Registrar’s report for the month of November and minutes of November 1, 2018.

- Receive & File

- B) **Request to travel** received from Morgan Hose & Chemical Co. No. 1 to travel to Hazlet Twp’s Christmas Charity Ride on December 20, 2018.

- Approve/Deny

- C) Committee Reports: 1) \_\_\_\_\_

➤ **RECREATION – Councilman McGill**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be received & filed.

- 1) Recreation Director’s report for the month of November, 2018.
- 2) Recreation Advisory Board minutes of Nov. 1 and Dec 6, 2018.

- Receive & File

- B) Request received from Sayreville Riverdogs Blue to conduct a **coin toss** at the corner of Washington and Ernston Rd. on December 22 & 23, 2018.

- Approve/Deny

- C) Notice of **resignation** received from Kevlyn Uveges as a member of the Recreation Advisory Board, letter dated Dec. 3, 2018.

- Receive & File

- D) Committee Reports: 1) \_\_\_\_\_

➤ **WATER & SEWER/ENVIRONMENTAL – Councilman Grillo**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be received and filed:

- 1) Water & Sewer Director’s report for the month of November, 2018.

- Receive & File

- B) Committee Reports: 1) \_\_\_\_\_

➤ **PUBLIC WORKS – Council President Kilpatrick**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisors’ reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of November, 2018.

- Receive & File

- B) Received notice of **retirement** from:

- 1) Frank Terzino, effective March 1, 2019.

- Receive & File

- C) Committee Reports: 1) \_\_\_\_\_

➤ **MAYOR – Kennedy O’Brien**

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**  
**- Admin. & Finance**

**- Planning & Zoning**

**- Public Safety**

- A) Authorization to call for a Certified List of Eligibles from the Dept. of Personnel covering Police Sergeants, Lieutenants and Captains.

- B) Recommendation to approve a request for **on-street handicapped parking sign** for resident of 32 Heston Street was received by the Police Traffic Bureau.
  - If approved an Ordinance is required,

**- Public Works**

- A) Authorization to award a contract to All State Office Interiors of Hamilton, NJ through NJ State Contract (G2005/A81754 and A81751) for carpet at the Sayreville Public Library in an amount not to exceed \$53,559.36.
- B) Authorization to award a contract to Green Leaf Landscape Systems Services, Inc. for Landscape Maintenance of Various Borough Properties in an amount not to exceed \$159,262.00.
- C) Authorization to issue Change Order #1 to B&W Construction for Snow Plowing Contract to include Snow Removal at Crosswalks and Bus Shelters at a rate of \$50.00 per hour.

**- Recreation**

**- Water & Sewer**

➤ **C.F.O. – Denise Biancamano**

- 1. Transfer Resolution
- 2. Authorization to apply for Safe & Secure Grant – Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1. Authorization to prepare Asset Management Plan for Borough Water Department.

➤ **BOROUGH ATTORNEY - Michael DuPont**

**7. EXECUTIVE SESSION** (Motion to enter into closed session)

-- Motion to Reconvene      Time: \_\_\_\_\_

**8. PUBLIC PORTION**      Mayor will open to public – **\*5 Minute Limitation.**

**9. ADJOURNMENT**